Exhibitor Packet

2019 Summer Symposium

Supporting Adult Education Leaders of Florida
June 9-11, 2019
Wyndham Grand Jupiter at Harbourside Place - Jupiter, Florida

What:
Career and Adult Education issues related to educating adults, immigrant issues, updates from the FLDOE and USDOE, College and Career Readiness, WIOA Unified Plan, Local Plans, best practices and group discussions of issues from the field.

When:
Sunday, June 9 through Tuesday, June 11, 2019

Where:
Wyndham Grand Jupiter at Harbourside Place

Target Audience:
School district and state college administrators who supervise adult and career/technical programs.

Registration Fee:
ACE Member: $1,000
Non-Member: $1,250
Includes 1 Registration and 1 table

$300 - Each Additional Company Representative

The 25th annual Florida Summer Symposium for Adult Education Administrators will be Sunday, June 9 - Tuesday, June 11, 2019. The Summer Symposium is an important forum for administrators to discuss critical issues related to educating adults, immigrant adults, and WIOA. The symposium format allows participants ample opportunity to share ideas and develop solutions to the educational challenges of serving tomorrow's diverse workforce.

Among the many vital topics to be addressed by state and national presenters, along with robust audience participation are:

- *Professional development - resources, webinars, workshops and trainings being offered by ACE of Florida and IPDAE.*
- *National Spotlight-what is happening around the nation - what that means for Florida's adult education programs.*
- *Best Practices - round table discussion and sharing.*
- *Issues from the field; Local topics; FL DOE updates - new initiatives, program requirements, funding, WIOA, Partnerships with Career Source Boards, Unified Plan and Local Plans.*
- *Immigration - overview of immigration reform and potential impact on adult education; Resettlement issues.*
- *Human Trafficking - resources and curriculum to work with in the classroom.*
- *Data - optimizing information to improve program delivery.*

Sincerely,
Maria Miranda, Co-Chair
Julie Roberts, Co-Chair

June 9-11, 2019

Hotel Reservation Information

Wyndham Grand Jupiter at Harbourside
122 Soundings Avenue
Jupiter, Florida 33477

Reservations: (561) 273-6668
Group Name: ACE of Florida Summer Symposium
Web Link: https://www.wyndhamhotels.com/groups/gr/ace-of-fl
Hotel Registration Deadline: Wednesday, May 8, 2019
Reservations made after this date will be on a space available basis and special room rate is not guaranteed.
Hotel Rates: $119.00 single or double Deluxe Room

Hotel room rates are subject to applicable state and local taxes.
Hotel check-in time is 4:00 pm. Check-out time is 11:00 am.
Early Departure Fee equal to one night's room and tax will be charged to any guest that fails to inform the hotel of a change in departure and/or length of stay at the time of the guest check-in.

Special Concessions:
*Hotel Service Fee Waived
*Overnight Self-Parking Waived
*Overnight Valet Parking discounted to $16.00

Tax Exempt Procedures

Tax Exempt Procedures

In order to qualify for tax-exempt status the following must take place:

- A Florida tax-exempt certificate or a Federal ID must be presented.
- The method of payment **must** match the name on the exempt certificate.
  Example:
  Tax Exempt Certificate—Leon County Schools
  Name on check or credit card—Leon County Schools
- A guest paying with a personal check, personal credit card or cash is disqualified from the hotel granting exempt status.

Registration Information

Conference Registration

Please fill out the registration form on the following page. You may fax the form to the ACE office along with credit card payment information, mail or email your registration form and payment to the ACE office.

Exhibitor Registration Fee: ACE Member: $1,000
Non-Member: $1,250

Please Note:
Registration is limited to 100 participants. There will be no on-site registration. Please plan to attend all sessions. Any request for refunds must be received by ACE of Florida prior to the Summer Symposium (before May 24, 2019.) There will be a $35 processing fee for cancelled registrations or returned checks.

2019 Summer Symposium

2019 EXHIBITOR REGISTRATION FORM

Please return this registration form and fee by **May 17, 2019** to:

ACE of Florida Foundation
912 S. Martin Luther King, Jr. Blvd.
Tallahassee, Florida 32301
Phone: 850-222-2233
FAX: 850-222-0133
EMAIL: ace@aceofflorida.org

Complete the registration form below. **Please print.**
Fax or mail the completed form with payment to the ACE of Florida office.

Company Name: _____

Street /Mailing Address: _____

City: _____ State: _____ Zip: _____

Company Contact person: _____

Email: _____ Phone: _____

Registration Fee:
ACE Member: $1,000
Non-Member: $1,250
Includes one conference registration and one 6' exhibit table.

Make checks payable to:
ACE of Florida Foundation
912 S. Martin Luther King, Jr Blvd.
Tallahassee, Florida 32301
FAX to: 850-222-0133
EMAIL to: ace@aceofflorida.org

Additional representatives - $300 per person
See Additional Representative Registration Form on the next page.

No requests for refunds will be honored after May 24, 2019.

There will be a $35 processing fee on refunds.

Meal Restriction:
Vegetarian _____

There will be an additional charge for any special meal request other than vegetarian.

Representative attending: _____

Title: _____

Street/Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Method of Payment:

☐ Check # _____ ☐ P.O. # _____ ☐ Credit Card

Credit Card Information:

Name on Card: _____

*Card Number: _____

Expiration Date: _____

Signature: _____

Email for receipt: _____

*You may call in your credit card number.

☐ **Yes I would like to sponsor the** _____

Sponsorship Amount: $ _____
Exhibitor Registration Fee: $ _____
Additional Representatives: $ _____
Total Amount: $ _____

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Sponsorship Opportunities

One of the highlights of the Summer Symposium is having the publishers and vendors in the meeting room with the attendees. This encourages the vendors to participate in the discussions, learn the concerns and needs of Florida's adult educators, as well as comment on possible solutions that vendors may have to problems adult educators are facing in the classroom. ACE is offering your company an opportunity for wider exposure in getting your name out by sponsoring an event at the Symposium.

All sponsors will receive:

- *Half page ad in the symposium program book*
- *Facebook and Twitter Sponsor Recognition*
- *Signage with your company's logo at the sponsored event*
- *Time to address the symposium attendees at the event.*

Contact Ashley at the ACE office for more information about sponsorships and to confirm availability.

Phone: (850) 222-2233
Email: ashley@aceofflorida.org

Event	Sponsorship Contribution Amount
Donation of item(s) for the raffle on Tuesday	
NEW!! *Room Keys Sponsorship	$1,250
Sunday, June 9	
Welcome Reception	$2,500
Monday, June 10	
Continental Breakfast	$1,500
Morning Break	$1,250
Lunch	Call ACE office to discuss
Afternoon Break	$1,250
Tuesday, June 11	
Continental Breakfast	$1,500
Morning Break	$1,250
Lunch	Call ACE office to discuss

New Sponsorship Opportunity!

Put your company name and information in everyone's hand! Make your brand more memorable by sponsoring the hotel room keys. Have your customized look and message printed directly on the Symposium room keys. What better way to reach every Symposium attendee? Call now for more information!

Coordinated by:

ACE of Florida
Adult and Community Educators of Florida, Inc
www.aceofflorida.org
www.aceoffloridafoundation.org
ACE of Florida FOUNDATION

Florida Department of Education
EDUCATION
fldoe.org

Florida Department of Education
Division of Career and Adult Education

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