The 25th annual Florida Summer Symposium for Adult Education Administrators will be held Sunday, June 9 - Tuesday, June 11, 2019. The Summer Symposium is an important forum for administrators to discuss critical issues related to educating adults, immigrant adults and WIOA. The symposium format allows participants ample opportunity to share ideas and develop solutions to the educational challenges of serving tomorrow’s diverse workforce.

Among the many vital topics to be addressed by state and national presenters, along with robust audience participation are:

- Professional development - resources, webinars, workshops and trainings being offered by ACE of Florida, IPDAE and FLC.
- National Spotlight - what is happening around the nation - what that means for Florida’s adult education programs.
- 2019 Legislative Update - outcomes and impact on adult education programs.
- Issues from the field; local topics; FL DOE updates - new initiatives, program requirements, funding, WIOA, Partnerships with CareerSource Boards, Unified Plan and Local Plans.
- Immigration - overview of immigration reform and potential impact on adult education; resettlement issues.
- Human Trafficking - resources and curriculum to work with in the classroom.
- Data - optimizing information to improve program delivery.

Sincerely,
Maria Miranda, Co-Chair
Julie Roberts, Co-Chair
June 9-11, 2019  
Wyndham Grand Jupiter at Harbourside Place

**Hotel Reservation Information**

- **Reservations:** (561) 273-6668  
  - **Group Name:** ACE of Florida Summer Symposium  
  - **Web Link:** [https://www.wyndhamhotels.com/groups/gr/ace-of-fl](https://www.wyndhamhotels.com/groups/gr/ace-of-fl)  
  - **Hotel Registration Deadline:** Wednesday, May 8, 2019  
  - Reservations made after this date will be on a space available basis and special room rate is not guaranteed.  

- **Hotel Rates:** $119.00 single or double Deluxe Room

Hotel room rates are subject to applicable state and local taxes. Hotel check-in time is 4:00 pm. Check-out time is 11:00 am. Early Departure Fee equal to one night’s room and tax will be charged to any guest that fails to inform the hotel of a change in departure and/or length of stay at the time of the guest check-in.

**Special Concessions:**
- Hotel Service Fee Waived  
- Overnight Self-Parking Waived  
- Overnight Valet Parking discounted to $16.00

---

**Tax Exempt Procedures**

In order to qualify for tax-exempt status the following must take place:

- A Florida tax-exempt certificate or a Federal ID must be presented.  
- The method of payment **must** match the name on the exempt certificate.  
  - **Example:**  
    - *Tax Exempt Certificate*—Leon County Schools  
    - *Name on check or credit card*—Leon County Schools  

- A guest paying with a personal check, personal credit card or cash is disqualified from the hotel granting exempt status.

---

**Conference Registration Information**

Please fill out the registration form on the following page. You may fax the form to the ACE office along with credit card payment information, mail or email your registration form and payment to the ACE office.

**Conference Registration Fee:**  
- **ACE Member:** $300  
- **Non-Member:** $375

**Please Note:**

Registration is limited to 100 participants. There will be no on-site registration. Please plan to attend all sessions. Any request for refunds must be received by ACE of Florida prior to the Summer Symposium (before May 24, 2019.) There will be a $35 processing fee for cancelled registrations or returned checks.
2019 Summer Symposium for
Adult Education Administrators

REGISTRATION FORM

Please return this registration form and fee by May 17, 2019 to:

ACE of Florida Foundation
912 S. Martin Luther King, Jr. Blvd
Tallahassee, Florida 32301

Phone: 850-222-2233
FAX: 850-222-0133
EMAIL: ace@aceofflorida.org

Complete the registration form below. Please print.

Meals Restriction: Vegetarian

There will be an additional charge for any special meal request other than vegetarian.

Name: _____________________________________________

Position/Title: _______________________________________

District/College: ______________________________________

Address: _____________________________________________

City: ________________________________________________

State: _______________ Zip Code: _______________

Phone: ____________ FAX: ______________

E-mail: ________________________________

Method of Payment:
☐ Check # __________ ☐ P.O. # ____________ ☐ Credit Card

Credit Card Information
Name on Card: _______________________________________

Card Number: _______________________________________
(You may also call in your credit card number.)
Expiration Date: ____________________________
Signature: _______________________________________
Email Address for Receipt: ________________________

No requests for refunds will be honored after May 24, 2019.
There will be a $35 processing fee on refunds.
2019 Summer Symposium
Supporting Adult Education Leaders of Florida
June 9-11, 2019

Coordinated by:

ACE of Florida, Inc. and ACE of Florida Foundation prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion, sex, sexual orientation or genetic information. ACE of Florida, Inc. and ACE of Florida Foundation are equal opportunity employers.

Florida Department of Education, Division of Career and Adult Education

Funds provided through the Federal Adult Education and Family Literacy Statewide Leadership grant from the Florida Department of Education, Division of Career and Adult Education.