

2021-2022 Adult Education and Family Literacy Education Act

Developing a Relationship with the Local Workforce Board



Webinar Logistics

- All participants will be muted for the duration of the webinar.
- All webcams are disabled for the duration of the webinar.
- How to submit questions during the webinar?
 - You may submit questions during the presentation through the webinar “Q&A” feature.
 - The Q&A will be utilized for questions and participation throughout the presentation.

Note about Questions

- Invited presenters will not address any questions related to the Request for Proposals (RFPs) requirements.
- Florida Department of Education (FDOE) staff may address specific RFP questions after the general presentations.
- Questions requiring research will be submitted to the grant contact for posting as part of the Frequently Asked Questions process.
- Contact for questions on the submission of RFP, Mallory.Martinez@fldoe.org.

2021-2022 Funding Opportunity - Adult Education and Family Literacy Act (AEFLA)

Consolidated – Grant Application

- Adult General Education (AGE) – Sec. 231
- Integrated English Literacy and Civics Education (IELCE) – Sec. 243

Individual – Grant Application

- Corrections Education (CE) – Sec. 225

Go to: www.fldoe.org/WIOAGrants

Due June 30, 2021

Priority 1 Overview



Goals for Priority 1

- Provide an overview of the expectations for:
 - Regional partnership development and collaborations
 - Fiscal resources needed to conduct needs assessment, community asset mapping
 - Determining adult education instructional needs
 - Determining regional employment needs, identified in local WIOA Workforce Plan
 - Partnership between eligible agency and LWDB

Part D: Application Requirements for LWDB Review

Gloria Spradley-Brown



Proposal Narrative and Attachments

- See Part D of the Priority 1 Proposal Narrative
- Narrative D.1.
 - D1: Describe the following LWDB considerations to illustrate the partnership between the eligible agency and the LWDB
 - 2 Narrative Prompts
 - Completion of Sub-recipient form (Excel)

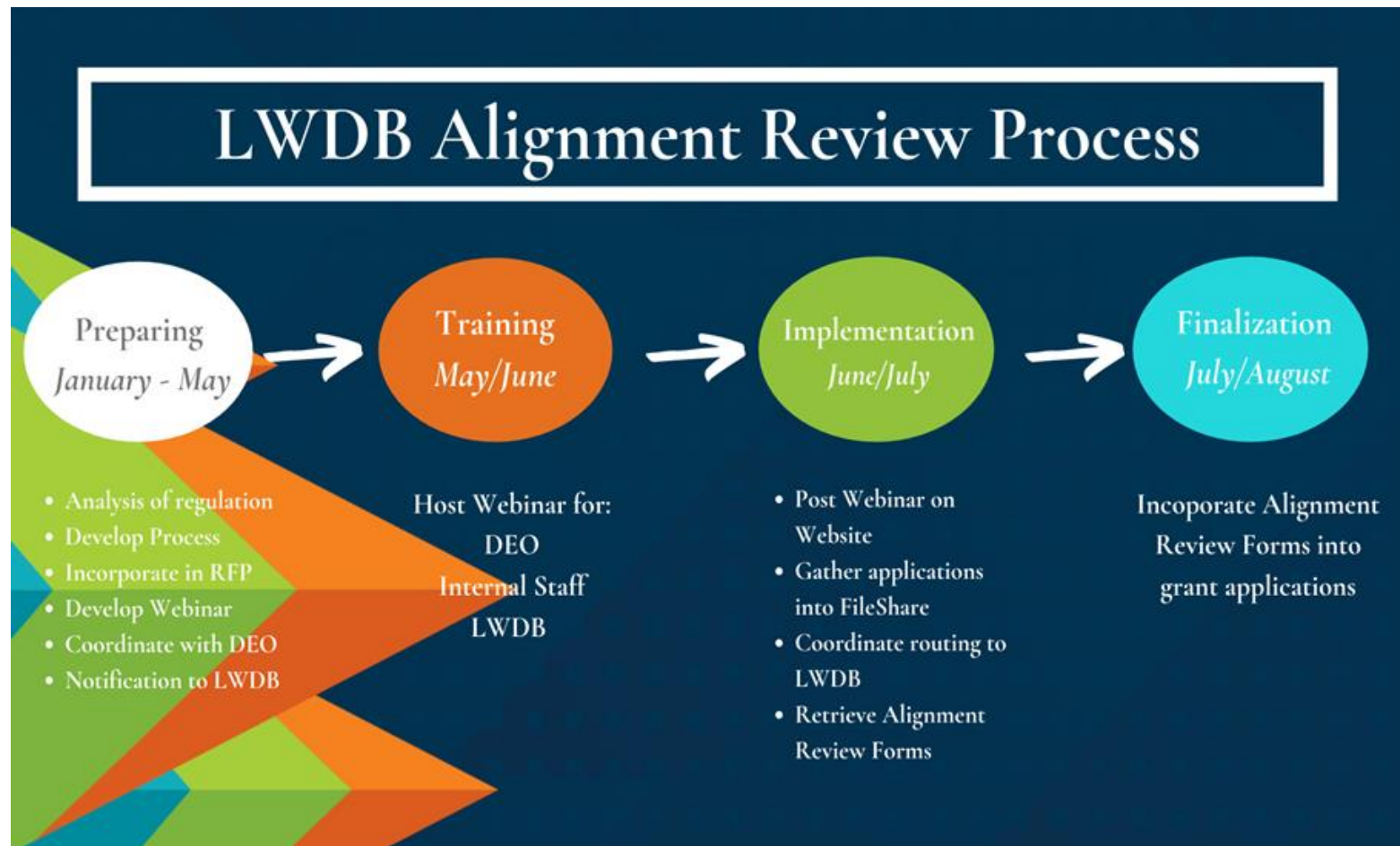
LWDB Board Review

- There is a federal requirement for LWDB review of the adult education grant application.
- The LWDBs will review all adult education grant applications (two-year plan) using the **Local Workforce Development Board (LWDB) Plan Executive Summary** and provide evaluation feedback to FDOE.

LWDB Board Review

- See D.2. of the Proposal Narrative
- Complete and submit the following documents as attachments to this grant application:
 - **Local Workforce Development Board Plan Executive Summary-** This document is in the attachments section of this RFP.
 - Submit a copy of your agency's executed Memorandum of Understanding (MOU) agreement including the local One-Stop Infrastructure Cost Agreement.

Overview of LWDB Review Process



Invited Speaker: Warren Davis

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- Warren Davis is a native of Tallahassee, Florida. He earned a double major in Creative Writing and History from Florida State University. Warren served Governors Crist and Scott as Director of Citizen Services from 2007-2016. Since July 2016, Warren has served the CareerSource Florida, Inc. as a policy analyst responsible for maintaining the Florida workforce system's strategic policy portfolio and collaborating with stakeholders to develop policies impacting the state workforce system. His focus is on design and implementation of the Workforce Innovation and Opportunity Act (WIOA) Statewide Unified Plan.
- As a member of CareerSource Florida's Strategic Policy and Performance Team, Warren collaborates with boards and councils partnering with the state workforce system. He is a member of the Florida Council on Homelessness and the Independent Living Services Advisory Council. Additionally, he serves on the Rural Economic Development Initiative and the Employment First Collaborative which seeks to provide employment and other opportunities for Floridians.
- Warren has researched emerging trends in independent work arrangements and the rise of the "Gig Economy." He is the project leader for a study on the Gig Economy and its impact on Florida's Workforce System.
- Warren and his wife, Angela live in Tallahassee and they have one daughter, Dylan.

Focus Topics

- Overview and goals of CareerSource Florida
- WIOA – Serves as a blueprint for mission of CareerSource network
- WIOA – Provides direction and guidance for the workforce system and collaborative partnerships
- State and local partners
- Local workforce development boards
- Florida Division of Vocational Rehabilitation
- Florida Division of Blind Services
- Community asset mapping
- Targeted Occupations List
- Workforce development policy
- IFA/MOU Process





CareerSource Florida

Warren Davis | Policy Analyst



VISION:

"Florida will be the global leader for talent"

THE GOAL

Increase the prosperity of workers and employers; reduce welfare dependency; increase economic self-sufficiency; meet employer needs; and enhance productivity and competitiveness.

Who We Serve

- Businesses and Job Seekers
- Individuals who are unemployed / underemployed
- Individuals seeking training
- Individuals with barriers to employment, such as:
 - Basic skills deficient individuals
 - Citizens re-entering workforce from criminal justice system
 - Homeless individuals
 - Individuals with disabilities
 - Individuals with low-income
 - Veterans and their families

Workforce Innovation and Opportunity Act (WIOA)

WIOA provides direction and guidance for the workforce system in every state and encourages collaboration across multiple federal, state and local entities. **WIOA includes five titles**

- **Title I: Workforce Development Activities.** Authorizes job training programs for unemployed or underemployed individuals and establishes a one-stop delivery system to facilitate client access to these programs and provides implementation funding to the states
- **Title II: Adult Education and Family Literacy.** Authorizes programs supporting individuals as they transition from adult basic education to postsecondary education, postsecondary training, or employment
- **Title III: Wagner-Peyser Services.** Streamlines the delivery of job search assistance, job referral assistance, and placement assistance

Workforce Innovation and Opportunity Act (WIOA)

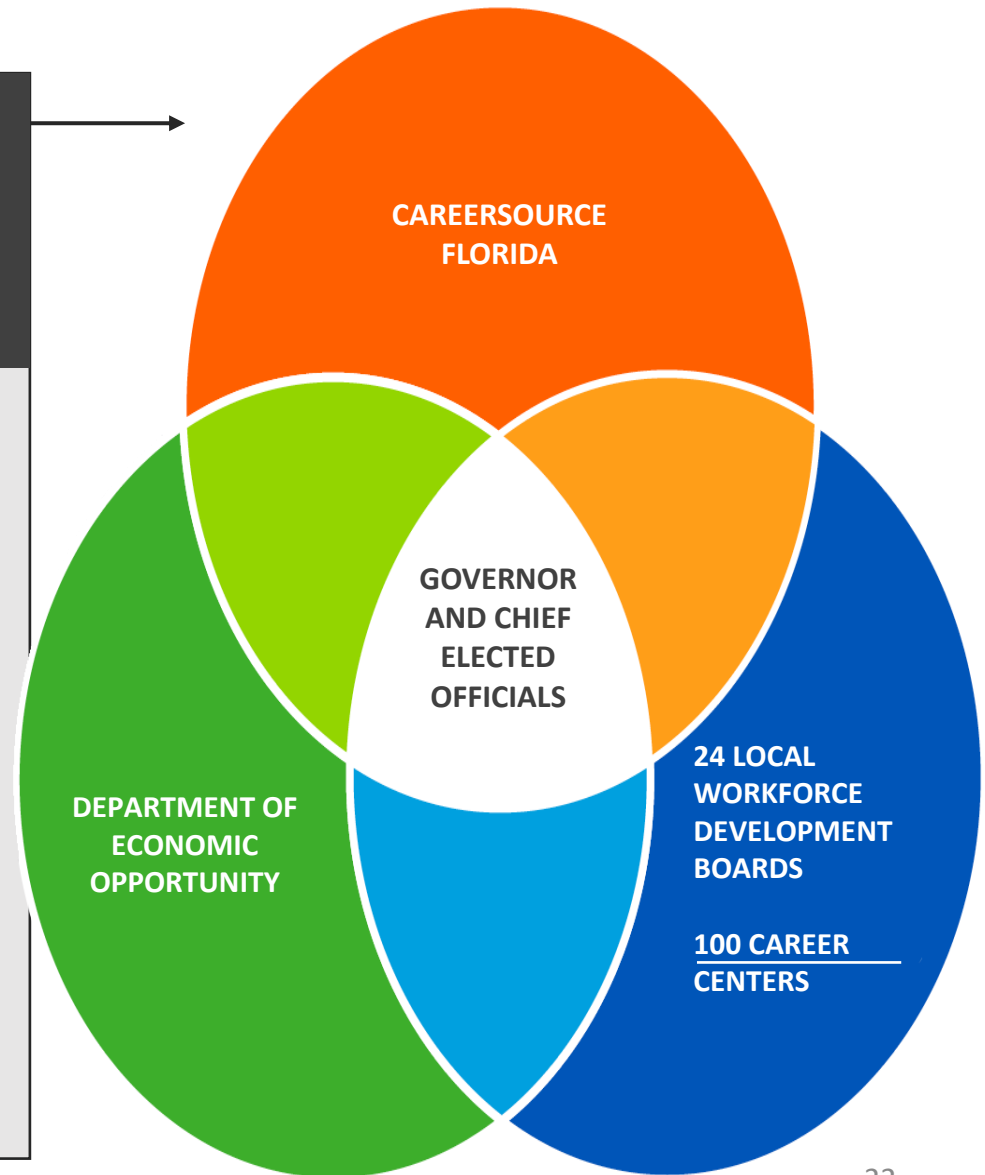
WIOA provides direction and guidance for the workforce system in every state and encourages collaboration across multiple federal, state and local entities. **WIOA includes five titles**

- **Title IV: Vocational Rehabilitation.** Provides state grants for employment related vocational rehabilitation services for individuals with physical or mental disabilities (including those who are deaf and visually impaired) that result in barriers to employment
- **Title V: General Provisions.** Specifies transition provisions from the Workforce Investment Act to the Workforce Innovation and Opportunity Act

State Workforce System

Federal Publications & Guidance; State Laws, Rules & Policy

- Public Law 113-128 (WIOA)
- Public Law 104-193 (TANF Block Grants)
- Wagner-Peyser Act of 1933, as amended
- USDOL Employment and Training Administration Final Rule 20 CFR Part 652 et al.
- FL Statutes Ch. 445



State and Local Partners

CareerSource Florida

State Policy and Investment Board

- Workforce Development
 - ✓ Market-Driven Strategies
 - ✓ Competitive Projects
 - ✓ Training Grants
- Data and Analytics
- Strategic Planning
 - ✓ RWB Local Strategic Plan Approval
- Policy Development
- Funding Allocations
- Chartering Regional Boards

Department of Economic Opportunity

State Administrative and Fiscal Agency

- Program Administration and Guidance
- Program Compliance and Financial Monitoring
- Federal Program Performance and Financial Reporting
- Technical Assistance and Support
- Workforce Staff Training and Development
- Labor Market Information

Local Workforce Development Boards

Employer and Job Seeker Service Providers

- Workforce Service Delivery to Job Seekers and Employers
 - ✓ Career Centers/Operations Oversight
 - ✓ Business Services Representatives
- LWDB Strategic Plan Development and Implementation
- Local Compliance, Financial Oversight and Accountability
- Local Workforce Performance and Financial Tracking and Reporting



LOCAL WORKFORCE DEVELOPMENT BOARDS

- CareerSource Escarosa | Escambia, Santa Rosa
- CareerSource Okaloosa Walton | Okaloosa, Walton
- CareerSource Chipola | Calhoun, Holmes, Jackson, Liberty, Washington
- CareerSource Gulf Coast | Bay, Gulf, Franklin
- CareerSource Capital Region | Gadsden, Leon, Wakulla
- CareerSource North Florida | Hamilton, Jefferson, Lafayette, Madison, Suwannee, Taylor
- CareerSource Florida Crown | Columbia, Dixie, Gilchrist, Union
- CareerSource Northeast Florida | Baker, Clay, Duval, Nassau, Putnam, St. Johns
- CareerSource North Central Florida | Alachua, Bradford
- CareerSource Citrus Levy Marion | Citrus, Levy, Marion
- CareerSource Flagler Volusia | Flagler, Volusia
- CareerSource Central Florida | Orange, Osceola, Seminole, Lake, Sumter
- CareerSource Brevard | Brevard
- CareerSource Pinellas | Pinellas
- CareerSource Tampa Bay | Hillsborough
- CareerSource Pasco Hernando | Pasco, Hernando
- CareerSource Polk | Polk
- CareerSource Suncoast | Manatee, Sarasota
- CareerSource Heartland | DeSoto, Hardee, Highlands, Okeechobee
- CareerSource Research Coast | Indian River, Martin, St. Lucie
- CareerSource Palm Beach County | Palm Beach
- CareerSource Broward | Broward
- CareerSource South Florida | Miami-Dade, Monroe
- CareerSource Southwest Florida | Charlotte, Collier, Glades, Hendry, Lee





Businesses

Workforce Development

Economic Development

Community Development

Education

Florida Division of Vocational Rehabilitation

- The Florida Division of Vocational Rehabilitation is a core partner with the Florida Workforce System under the Workforce Innovation and Opportunity Act
- The Division has a variety of programs to provide services to persons with disabilities.
- Information for Customers, Employers and vendors can be obtained on the Division's website at www.rehabworks.org



Division of Vocational Rehabilitation

Florida Department of Education

HOME | ABOUT US | PROGRAMS | CUSTOMERS | EMPLOYERS | VENDORS | FL REHAB COUNCIL

Vocational Rehabilitation

Translate: Spanish|Creole

About Us

100-Year Celebration
Speakers Bureau
Strategic and State Plans
Counselor Policy Manual
VR Careers

Programs

Transition Youth
Deaf, Hard of Hearing, and Deaf-Blind Services
Supported Employment
Ticket to Work
Independent Living
VR Training

Customers

VR Office Directory
Service Provider Choice Directory
Customer Referral Form
Calendar
VR Flyers
Resource Links
Ombudsman Office (Customer Service)
Frequently Asked Questions
Success Stories
Disaster Preparedness Information

Employers

Abilities Help Desk & Web Portal

Area office closures are in effect. [CLICK HERE](#) for more information

Local Vocational Rehabilitation offices are open to the public following the Florida Department of Health (FDOH) and the Centers for Disease Control and Prevention (CDC) guidelines, local ordinances and landlord approval, if applicable. For information on offices that are open and to schedule appointments, call your local office.
[VR Office Directory.](#)
[Information on meeting in an office.](#)

WELCOME TO VOCATIONAL REHABILITATION

Since 1925, Florida Department of Education, Division of Vocational Rehabilitation (VR) is the state agency that helps people with physical and mental disabilities prepare for, get, advance in or keep a job. To celebrate the 100-year anniversary of VR, join us as we honor outstanding employers that are committed to hiring people with disabilities. Learn about the 2020 Employment Awareness Celebration.



2020 Virtual DEAC Awards Ceremony
Tuesday, October 27, 2020 at 10 a.m. (EDT)


Vocational Rehabilitation Orientation Video
Completing orientation is the first step on your journey with VR. Whether you found this orientation on your own, through a friend or you directed to this page by our VR staff, this video will introduce you to VR and what you can expect as you navigate

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Florida Division of Blind Services

- The Florida Division of Blind Services is a core partner with the Florida Workforce System under the Workforce Innovation and Opportunity Act
- The Division has a variety of programs to provide services to persons with visual disabilities.
- Information for Customers, Employers and vendors can be obtained on the Division's website at www.dbs.myflorida.com



Welcome Message

Welcome to the Florida Division of Blind Services website. We are here to help blind and visually impaired Floridians achieve their goals and live productive and independent lives. Our services cover all ages from babies to senior citizens. We also offer Employer Services, the Braille and Talking Books Library, and the Business Enterprise Program. We encourage you to explore our website and then contact your nearest DBS office to find out more about eligibility requirements and how we can help you achieve your goals.

*Robert Lee Doyle, III, Director
Florida Division of Blind Services
325 W. Gaines St.
Tallahassee, FL 32399*

Current Events

Florida Disability Employer Awareness Month

PROGRAMS AND SERVICES	PARTNERS AND AFFILIATES	BLINDNESS RESOURCES
<ul style="list-style-type: none"> • Blind Babies Program • Braille and Talking Book Library • Business Enterprise Program • Children's Program • Employer Services • Independent Living Program • Rehabilitation Center for the Blind and Visually Impaired • Transition Program • Vocational Rehabilitation Program 	<ul style="list-style-type: none"> • Florida Rehab Council for the Blind • Service Providers • Blind Services Foundation of Florida, Inc. 	<ul style="list-style-type: none"> • Accessible Documents • Assistive Technology • Blindness Organizations • Guide Dogs FAQ • Laws and Regulations • Resource Directory • See Different Initiative • Web Links

LEADERSHIP AND POLICY

- Proposed Unified State Plan for 2020-2024
- Client Services Policies
- Meet the Director
- Senior Leadership Team
- Unified State Plan 2017-2020
- Strategic Plan 2020-2025

Return to Top of Page

Programs	Partners	Resources	Leadership
<ul style="list-style-type: none"> Blind Babies Program Braille & Talking Book Library Business Enterprise Children's Program Employer Services Independent Living Program Rehabilitation Center Transition Program Voc Rehab Program 	<ul style="list-style-type: none"> Rehab Council for the Blind Service Providers Blind Services Foundation of Florida, Inc. Florida Department of Education 	<ul style="list-style-type: none"> Accessible Documents Assistive Technology Blindness Organizations Guide Dogs Laws and Regulations Resource Directory See Different Initiative Web Links 	<ul style="list-style-type: none"> Client Services Policies Meet the Director Senior Management Staff Unified State Plan FY 2017-2020 Strategic Plan 2020-2025

Division of Career and Adult Education

- The Division of Career and Adult Education is a core partner in the Florida Workforce Development System.
- The Division's vision is to hold learners at the center and deliver outcomes that promote full participation in the workforce, result in high-quality credentials of value and close equity gaps.
- Information about the Division and its initiatives can be obtained online at www.fldoe.org/academics/career-adult-edu/



CAREER, TECHNICAL & ADULT EDUCATION

Can't find what you're looking for? [Click here to return to our previous layout.](#)

Welcome to the Division of Career and Adult Education. We hope you find the information contained here useful in advancing the cause of workforce education. The division represents collaboration and partnerships across both public and private sectors throughout the state of Florida. It aims to deliver a quality workforce education through a network of public providers, which include our public school districts, the district technical colleges and centers, and all of our Florida colleges.

CAREER & TECHNICAL EDUCATION <ul style="list-style-type: none"> ▶ Perkins V ▶ Perkins V Resources ▶ Career and Adult Education Technical Assistance ▶ Curriculum Frameworks ▶ CTE Program Resources ▶ Career & Professional Education (CAPE) Secondary ▶ Career & Professional Education (CAPE) Postsecondary ▶ Statewide Articulation Agreements ▶ Educator Resources 	ADULT EDUCATION <ul style="list-style-type: none"> ▶ Adult Education Pathways and Programs ▶ High School Equivalency Diploma Program ▶ Veteran Diploma Program ▶ Adults with Disabilities ▶ Educator and Administration Resources ▶ Career and Adult Education Technical Assistance ▶ Farmworker Career Development 	REGISTERED APPRENTICESHIP <ul style="list-style-type: none"> ▶ Apprenticeship Program Contacts ▶ What is Registered Apprenticeship? ▶ Apprentice Florida ▶ Apprenticeship Toolbox ▶ Preapprenticeship ▶ VA Recognized Registered Apprenticeship Programs ▶ State Apprenticeship Advisory Council ▶ Pathways to Career Opportunities Grant Program
RESEARCH & FUNDING <ul style="list-style-type: none"> ▶ CTE Audit ▶ Florida Industry Certification Study ▶ State Funding for Districts ▶ Funding Opportunities ▶ Quality Assurance and Compliance 	PARTNERS <ul style="list-style-type: none"> ▶ Florida Association for Career and Technical Education (FACTE) ▶ Adult and Community Educators (ACE) ▶ Institute for the Professional Development of Adult Educators ▶ Florida Literacy Coalition ▶ CareerSource FL ▶ Office of Career, Technical, and Adult Education (OCTAE) 	ABOUT DCAE <ul style="list-style-type: none"> ▶ Division Directory ▶ Secondary CTE (PDF) ▶ District Postsecondary CTE (PDF) ▶ Florida College System CTE (PDF) ▶ District Adult Education Directors (PDF) ▶ Florida College System Adult Education Directors (PDF) ▶ Statewide Directory ▶ Statewide Correspondence

Community Asset Mapping

- What are the needs of the local community?
- What are the demographics of the region?
- What are the needs of businesses?
- What are the needs of jobseekers?

Targeted Occupations Lists



[ESPAÑOL](#) | [KREYÒL](#)
[Reemployment Assistance Service Center](#)
[Business Growth & Partnerships](#)
[Workforce Statistics](#)
[Community Development](#)

Regional Demand Occupations List

[Home](#) > [Workforce Statistics](#) > [Publications and Reports](#) > [Workforce Statistics Reports](#) > [Regional Demand Occupations List](#)

2020-2021 Regional Demand Occupation Lists

FileName	File Description
All Workforce Regions	Regional demand occupation lists for all workforce regions and statewide.

2019-2020 Regional Demand Occupation Lists

FileName	File Description
All Workforce Regions	Regional demand occupation lists for all workforce regions and statewide.

2017-2018 SOC to CIP Crosswalk

FileName	File Description
SOCx CIP	2017-2018 SOC to CIP Linkages for Occupations below Bachelor's Degree Level

- Local workforce development boards use Regional Demand Occupation Lists to determine business needs in their area.
- Local workforce development boards and workforce development partners develop strategies to benefit the economy of the local area.
- Regional Demand Occupation Lists can be viewed at www.floridajobs.org

Reports and Publications



- WIOA Unified Plan
 - 2019-2020 Annual Report
 - Skills Gap and Job Vacancy Survey
 - The Gig Economy and Florida's Workforce System
- www.careersourceflorida.com

Local Workforce Development Board Plans

- Local Workforce Development Board Four-year and Two-Year WIOA plans that align with federal law and the state workforce development strategy are available on the Department of Economic Opportunity's website at www.floridajobs.org under **Workforce Development Board Resources**



Local Workforce Development Board Resources

Home > Local Workforce Development Board Resources > Programs and Resources > Local Workforce Development Area WIOA Plans

Local Workforce Development Area WIOA Plans

Local Area Governance
 Program Monitoring and Reports
 Professional Development and Training
 Policy and Guidance
 Programs and Resources

Workforce Programs
 Program Quick Facts
 Program Resources
Local Workforce Development Area WIOA Plans
 Mobile Career Center

1 - CareerSource Escarosa
 Escambia, Santa Rosa
 > 2020-2024 WIOA Local Plan
 > 2016-2020 WIOA Local Plan - Modification
 > 2016-2020 WIOA Local Plan

2 - CareerSource Okaloosa Walton
 Okaloosa, Walton
 > 2020-2024 WIOA Local Plan
 > 2016-2020 WIOA Local Plan - Modification
 > 2016-2020 WIOA Local Plan

3 - CareerSource Chipola
 Calhoun, Holmes, Jackson, Liberty, Washington

13 - CareerSource Brevard
 Brevard
 > 2020-2024 WIOA Local Plan
 > 2016-2020 WIOA Local Plan - Modification
 > 2016-2020 WIOA Local Plan

14 - CareerSource Pinellas
 Pinellas
 > 2020-2024 WIOA Local Plan
 > 2016-2020 WIOA Local Plan - Modification
 > 2016-2020 WIOA Local Plan

15 - CareerSource Tampa Bay
 Hillsborough

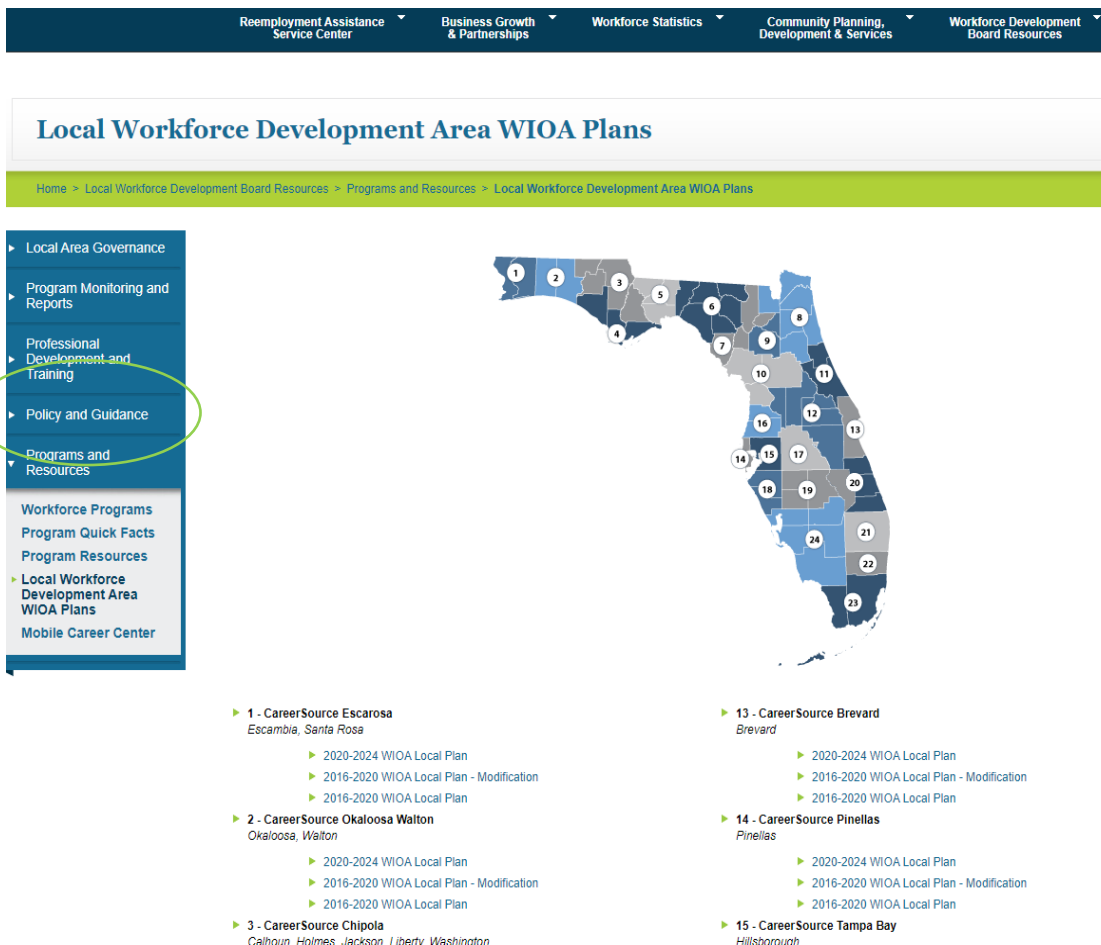
Workforce Development Policy

- CareerSource Florida Strategic Policies that describe state workforce development strategies are available on the CareerSource Florida's website at

www.careersourceflorida.com

- Administrative Policies that describe business rules, requirements, processes and responsibilities of local workforce development boards may be located on the Department of Economic Opportunity's website at

www.floridajobs.org



Local Workforce Development Area WIOA Plans

Home > Local Workforce Development Board Resources > Programs and Resources > Local Workforce Development Area WIOA Plans

- Local Area Governance
- Program Monitoring and Reports
- Professional Development and Training
- Policy and Guidance
- Programs and Resources
 - Workforce Programs
 - Program Quick Facts
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Pinellas

- 2020-2024 WIOA Local Plan
- 2016-2020 WIOA Local Plan - Modification
- 2016-2020 WIOA Local Plan

15 - CareerSource Tampa Bay
Hillsborough

IFA/MOU Process

Funding provided by the one-stop partners to cover the operating costs, including infrastructure costs and additional costs, of the one-stop delivery system must be based on the partner program's proportionate use of the system and relative benefit received.

WIOA requires local workforce development boards to develop and execute Memorandums of Understanding with required partners on the operation of the one-stop delivery system in the local service delivery area.

IFA/MOU Process

Each local workforce development board must include an Infrastructure Funding Agreement in the Memorandum of Understanding with required partners.

The Infrastructure Funding Agreement details how infrastructure costs for the one-stop delivery system will be funded in the local area.

Local workforce development boards and career centers are expected to act in good faith and negotiate infrastructure costs and additional costs of operating a local one-stop delivery system in a transparent manner



ANY QUESTIONS ARE WELCOMED

Part B: Current Needs Assessment

Tara Goodman

Narrative Response for B.1

- B.1 Describe the current adult education population needing adult basic education instructional services including the number of individuals who are English language learners (ELL), particularly those with a demonstrated need for additional English language acquisition programs and civics education programs, and/or are lacking a high school diploma or equivalent. Describe the various data sources used to substantiate the size and scope of the local population that can benefit from local adult education instructional services.

Tips

- Keep the purpose of this prompt as the guide for your response
 - provide a concise summary of the applicant's target population and a compelling demonstration of the need for instructional services to meet that need.
- Cite data sources for evidence
 - Use recent sources (no more than 5 years old)
 - Potential Sources: Florida Chamber information, American Community Survey (U.S. Census Bureau), community studies
- If applying for both AGE and IELCE funds, make sure you are citing need for all areas (literacy and diploma as well as English language acquisition).
- REMINDER: With the combined application, a separate score will be generated for each category based upon the narrative response.

Narrative Response for B.2

- B.2 Describe the regional employment needs that have been identified in the Local WIOA Workforce Plan(s) and how these employment needs are being addressed in the grant application two-year plan.

Considerations

- What are the education levels associated with those occupations identified in the LWDB workforce plan?
- Will students need postsecondary education and training in order to be employed? If so, what is the length of time needed to train for those occupations? (less than one year, two years or greater?)
- Is a high school diploma the minimum credential required to enter employment?
- What are the average entry wages associated with these occupations?
- To what extent may an IET service delivery approach meet the regional need as part of the applicant's proposal?
- For IELCE applicants (section 243), what level of English language proficiency/fluency is needed to access these occupations?
- For corrections education applicants (section 225), are there specific occupations (ie. regulated occupations) that prohibit the employment of adults with prior criminal offenses? Are there occupations that do not have the same prohibitions?

Narrative Response for B.3

- B.3 The regional needs assessment and community asset mapping should take a holistic approach to understanding the challenges facing your region. Describe how you intend to work with local chambers of commerce, economic development agencies, in addition to other WIOA core partners to address issues impacting adult education needs.

Considerations

- Who are the current core WIOA partners associated with the LWDB? What are the current roles and responsibilities?
- Should those roles and responsibilities be expanded further?
- Are there non-core WIOA partners that need to be considered? What defined roles could they play?

Participants' Questions

Submission of Questions for RFP

- As a reminder, questions should be submitted in writing and answers will be posted as specified in the RFP.
 - Contact: Mallory Martinez
 - Email: Mallory.Martinez@fldoe.org
- Location for Posting of Answers to Questions:
 - <https://www.fldoe.org/WIOAGrants/>

Webinar Schedule

- Dates for the Priority 2 Webinars
 - May 11, 2021, 1:00 to 3:00 – FDOE and Judy Mortrude
 - May 12, 2021, 1:00 to 3:00 – FDOE and Judy Mortrude
 - May 13, 2021, 1:00 to 3:00 – FDOE and Dr. Brent Stubbs
- Go to www.fldoe.org/WIOAGrants for the schedule, registration links, and recordings for all webinars



www.FLDOE.org

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